

Data Protection Declaration in Application Management

The protection of your personal data is important to us. We process data that you have sent us in connection with your application in order to check your suitability for the job (or vacant positions in our company, if applicable) and to carry out the application process. This concerns data such as contact details, communication data, personal data, application documents and availability.

1. Responsible

HAEMATO PHARM GmbH
Lilienthalstraße 5c
D – 12529 Schönefeld
Tel. +49 30 6779867202
E-Mail: info@haemato.de
Geschäftsführer: Patrick Brenske, Frederik Schulte

2. Contact details of the data protection officer

Data Protection Officer
HAEMATO PHARM GmbH
Lilienthalstraße 5c
D – 12529 Schönefeld
datenschutz@haemato.de

3. Purposes and legal basis of processing

We process your data to carry out application management. The processing of data required in connection with the decision on the initiation of an employee relationship is permissible. The legal basis is Art. 88 DSGVO in conjunction with § Section 26 BDSG in the version applicable from 25.05.2018.

If the data is required for legal prosecution after the conclusion of the application process, data processing may be carried out to safeguard legitimate interests in accordance with Art. 6 Para. 1 Letter f DSGVO. Our interest then consists in the defence of claims.

If we have obtained your consent to process personal data for specific purposes, the processing of this data is lawful insofar as the consent is sufficient.

4. Categories of personal data

We only process data related to your application. This may be general personal data (name, address, contact details, etc.), details of your professional qualifications and school education, details of further professional training and, where applicable, other data that you provide in connection with your application.

5. Sources of the data

We process your personal data received by mail or e-mail as part of your application. It may also be the case that your personal data has been forwarded to us by a recruitment company.

6. Recipients of personal data

Within our company, only those departments that need your data to fulfil the purposes listed above will be able to access it.

7. Transfer of data to a third country outside the EU

There is no data transfer to other countries.

8. Duration of storage of personal data

Your data will be processed from the time of collection and will generally be deleted six months after completion of the application process.

In the event that you have agreed to further storage of your personal data, we will delete the data after the agreed period has expired.

9. Data subject rights

You have the following rights if the legal requirements are met:

- You have the right to obtain information about your personal data processed by the data controller (Art. 15 DSGVO)
- You have the right to rectification if your personal data is inaccurate or incomplete. (Art. 16 DSGVO)
- You may request the erasure of your personal data, unless there is a duty to retain it. (Art. 17 DSGVO)
- You have the right to request the controller to restrict processing. This right includes the restriction of the use or the manner of use. This right is limited to specific cases and exists in particular if: (a) the data are inaccurate; (b) the processing is unlawful and you object to erasure; (c) the controller no longer needs the data but you need the data to assert, exercise or defend legal claims. (Art. 18 DSGVO)
- You have the right to data portability. This right implies that the controller transfers your personal data to you - if technically possible - in a structured, commonly used and machine-readable format for your own purposes. (Art. 20 DSGVO)
- You have the right to object at any time, on grounds relating to your particular situation, to the processing of personal data concerning you. The controller shall then no longer process the personal data unless it can demonstrate compelling legitimate grounds for the processing, which override the interests, rights and freedoms of the data subject, or for the establishment, exercise or defence of legal claims. (Art. 21 DSGVO).
- You have the right to lodge a complaint with a supervisory authority if you consider that the processing of personal data concerning you infringes the GDPR (Art. 77 GDPR). You can assert this right with a supervisory authority in the member state of your place of residence, workplace or the place of the alleged infringement. In Brandenburg, the competent supervisory authority is:

Die Landesbeauftragte für den Datenschutz und für das Recht auf Akteneinsicht

Dagmar Hartge

Stahnsdorfer Damm 77

14532 Kleinmachnow

Telephone: 033203/356-0

Telefax: 033203/356-49

E-Mail: Poststelle@LDA.Brandenburg.de

8. Right of revocation in case of consent

If you have consented to data processing by means of a corresponding declaration, you can revoke your consent at any time for the future. We will then no longer process your personal data for the collected purpose.